



Developmental Disabilities Specialist

The Association of Oregon Community Mental Health Programs (AOCMHP) is seeking applicants for a part-time (20 hours/week) Developmental Disabilities Specialist to provide assistance and support to the Community Developmental Disabilities Program (CDDP) Program Managers (DDPMs) and to act as liaison between AOCMHP, CDDPs, Oregon Developmental Disability Services and community partners. This position works closely with the AOCMHP Executive Director and contract lobbyists to provide I/DD system policy analyses and strategies to inform AOCMHP positions and advocacy.

Duties and Responsibilities

- Works closely with and supports CDDP Program Managers and AOCMHP Directors, including facilitating meetings, trainings, and providing technical assistance as requested.
- Maintains communication and partnerships with Oregon Developmental Disabilities Services (ODDS) and other community organizations and partners. Responds to requests from ODDS for volunteers to provide input on system issues and participate in statewide problem solving.
- Represents and advocates for individuals with Intellectual/Developmental Disabilities (I/DD), CDDPs and AOCMHP members on statewide stakeholder committees and policy groups.
- Researches national, state, and local policy positions that impact the work of CDDPs.
- Analyzes policies and strategies to advise AOCMHP leadership, CDDPs and contract lobbyists on policy positions and legislative advocacy for the benefit of the I/DD system.
- Supports informed decision-making, active participation, and leadership development of AOCMHP members.
- Provides information and updates for the AOCMHP website.

Education and Experience: Bachelor's Degree in Social Services or related field required, with at least 3 years of experience in the developmental disabilities field preferred and experience in the Oregon I/DD system preferred.

Other Skills and Abilities: Knowledge/experience in a county-based Developmental Disabilities system, and experience in serving individuals with I/DD is helpful. Ability to communicate effectively, orally and in writing. Ability to maintain effective working relationships with the AOCMHP members and staff, local and state leadership, and the public. Ability to translate data and lengthy reports into accessible and understandable formats to inform and educate diverse audiences. Computer skills, especially using Word, Excel, Outlook and a variety of virtual platforms for meetings.

Position based in Salem, Oregon with telecommuting allowed, and some statewide travel required when safe and appropriate.

Salary is commensurate with experience and health benefits are provided.

To Apply: Submit resume and cover letter by **December 1, 2020** to Sierra Henderson by email: shenderson@aocmhp.org or by mail: 102 Liberty Street NE, Suite 140, Salem, OR 97301.

AOCMHP is a trade association representing community mental health programs and community developmental disabilities programs, advocating for community-based behavioral health and intellectual/developmental disabilities systems across the state of Oregon.